

MEMORANDUM OF UNDERSTANDING
FOR
CONSOLIDATION OF MARINE CORPS - U.S. ARMY
PETROLEUM LABORATORY SPECIALIST TRAINING

PREPARED BY
ITRO
PETROLEUM LABORATORY SPECIALIST TRAINING
TASK GROUP

MEMORANDUM OF UNDERSTANDING
BETWEEN
U.S. ARMY QUARTERMASTER CENTER AND FORT LEE
AND
U.S. MARINE CORPS

SUBJECT: Petroleum Laboratory Specialist Training

1. PURPOSE: The purpose of this Memorandum of Understanding (MOU) is to define the roles of the U.S. Army Quartermaster Center and Fort Lee (USAQMCFL), and the U.S. Marine Corps in the consolidated instruction for the U.S. Army Petroleum Laboratory Specialist Course, (77L10).

2. REFERENCES:

a. Interservice Training Review Organization (ITRO), Steering Committee Meeting Approval, 8 May 1986.

b. Program of Instruction 491-92C10 (ST) for Petroleum Laboratory Specialist, dated October 1983.

c. Headquarters Department of the Army, STP 10-77L24-SM-TG, (Trainers Guide).

d. Army Field Manual FM 10-70.

3. PROBLEM: To specify guidelines, channels of command, control and coordination attendant to performing Host/Tenant support responsibilities.

4. SCOPE: This Memorandum of Understanding delineates specific responsibilities and procedures for the conduct of the consolidated Petroleum Laboratory Specialist Training between the U.S. Army Quartermaster Center and Fort Lee (USAQMCFL) and the Marine Corps. Included in this scope are design, modification, and training of Petroleum Laboratory operations in the existing consolidated course, and the support needed by the U.S. Army personnel to continue the accomplishment of this mission.

5. TERMS AND CONDITIONS:

a. Administration

(1) The Army will:

(a) Provide orientation to students on academic requirements.

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(b) Coordinate any administrative or academic policy changes which affect Marine personnel with the Commandant of the Marine Corps or his designated representative as far in advance as possible.

(c) As Host in regard to consolidated Petroleum Laboratory Specialist training, the USAQMCFL will provide the following:

[1] Barracks facilities that allow the Marine Corps Administrative Detachment (MCAD) Commander to maintain unit integrity.

[2] Administrative space for the MARCOREP/CO and his staff, and technical training personnel.

[3] Instructor Training Course (ITC) certification and faculty development courses, if required, and participation in the established instructor recognition program.

[4] Provide appropriate facilities to support Marine unique training as required.

(2) The Marine Corps will:

(a) The Deputy Chief of Staff for Training, HQ Marine Corps will coordinate personnel/administrative functions in support of Marine students with the U.S. Army Director of Training, TRADOC.

(b) The Commandant of the Marine Corps will provide a MARCOREP/CO to command a Marine Corps Administrative Detachment (MCAD). All permanent party personnel/students will be assigned to that Detachment. He will exercise all the authority associated with command, to include but not limited to administrative control, pay, legal, and training matters.

(c) The MARCOREP/CO is the spokesman for the Commandant of the Marine Corps (CMC). He will maintain liaison with the USAQMCFL and maintain activities as required.

(d) Conform to local Army policies and Standard Operating Procedures in all instances except where they are in direct conflict with Marine Corps regulations. These conflicts will be negotiated between the MARCOREP/CO and local Army officials.

(e) Provide orientation on Marine Corps technical training requirements.

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(f) Assist U.S. Army Quartermaster School in applying the Systems Approach to Training (SAT) in the areas of analysis and design, and provide Subject Matter Experts (SME) as required to support Petroleum Laboratory Specialist related training requirements.

b. Concept of Operations. The Program of Instruction (POI) is an Army responsibility. Any changes to the training requirement will be fully staffed with the Commandant of the Marine Corps.

(1) The Army will:

(a) Manage existing uniform academic recycle and drop policies. Administrative recycles and drops of Marine students will be coordinated between the MARCOREP/CO and the Academic Department.

(b) Provide training materials required to support the Marine student.

(c) Provide the MARCOREP/CO periodic academic status of Marine students.

(d) The Academic Department Director will assign Marine instructors commensurate with their rank and experience.

(e) Ensure that additional duties within the Academic Department are equally assigned to Marine and U.S. Army Instructors.

(f) Efficiency/Fitness Reports will be rendered as required by existing policies and service regulations.

(2) The Marine Corps will:

(a) Provide a fair share of instructor personnel in accordance with the ITRO computations determined by the Manpower Analysis Subcommittee, and as validated in Phase I/II ITRO Study.

(b) Provide all Marine instructional personnel to USAQMCFL and fully integrate them into the instructional element.

(c) Provide Marine instructors that are technically qualified personnel.

(d) Ensure that Marine instructors in the Petroleum Laboratory Specialist Course are stabilized to the extent authorized by existing Marine Corps policies.

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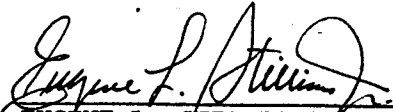
(e) Require Marine instructors to meet the standards of performance, personal and professional conduct that is required of the assigned service.

(f) Efficiency/Fitness Reports will be rendered as required by existing policies and service regulations.

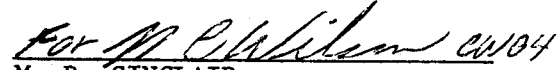
(g) The MARCOREP/CO can assign additional duties as required to support Marine Corps functions.

6. TERMS OF UNDERSTANDING: The terms of this MOU may be revised, and supplemented by mutual consent, provided such changes are accomplished by written agreement and attached hereto. Provisions of this agreement will be reviewed annually on the anniversary date.

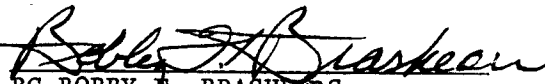
Signature Page


EUGENE L. STILLIONS, JR.
Major General, USA
Commandant
United States Army Quartermaster
School

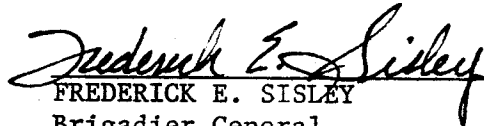
23 Sep 86
DATE


M. R. SINCLAIR
Major
Marine Corps Representative/
Commanding Officer
Marine Corps Administrative Detachment
Fort Lee, Virginia

19 Sep 1986
DATE


BG BOBBY E. BRASHEARS
Assistant Deputy Chief of Staff
for Training
Training and Doctrine Command

25 September 1986
DATE


FREDERICK E. SISLEY
Brigadier General
Deputy Chief of Staff for Training
Headquarters Marine Corps

30 Oct 1986
DATE